

# **FINANCE COMMITTEE**

## **MINUTES**

### **LEWISTON, MAINE**

**July 14, 2003**

**PRESENT:**

Robert Stone, Councilor Lillian LaFontaine O'Brien and Councilor Roger Philippon.

**ABSENT:** Jason Allen and Roger Provencher

**ALSO PRESENT:** Purchasing Agent Norman Beauparlant

The meeting was called to order at 5:06 p.m. by the Chairman Robert Stone.

On motion of Mr. Philippon, seconded by Ms. O'Brien it was

**VOTED:**

**(84-2003)** To dispense with reading of the minutes of the previous meeting dated June 30, 2003 and to accept and place them on file as submitted by the Clerk.

**VOTE: 3-0**

In September of 2000, the firm of Camp Dresser & McKee was awarded a three (3) year contract to provide services for projects related to Safe Drinking Water Act compliance. To date, five (5) Task Orders have been authorized and completed. It was recommended that the Committee consider awarding Task Order #6 which would include preliminary design of two (2) additional prestressed concrete storage tanks to be located in the South Lewiston area. Upon questioning, Rick Burnham indicated that although a Purchase and Sale Agreement has not been executed for the site where the tanks are to be located, it is anticipated that site selection will be completed prior to work being performed on a site specific basis.

On recommendation of the Purchasing Agent and on motion of Ms. O'Brien, seconded by Mr. Philippon it was

**VOTED:**

**(85-2003)** To authorize the City to enter into a contract with Camp Dresser & McKee for Task Order #6 on the Master Service Agreement which will include a preliminary design of two (2) water storage tanks in the South Lewiston area at a total cost not to exceed \$57,500.

**VOTE: 3-0**

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On recommendation of the Purchasing Agent and on motion of Ms. O'Brien, seconded by Mr. Philippon it was

**VOTED:**

**(86-2003)** To award Bid 2003-42 on a 4X4 Vehicle for the Fire Department to Forest City Chevrolet, Portland, Maine, at their bid price of \$22,387.

**VOTE: 3-0**

On recommendation of the Purchasing Agent and on motion of Mr. Philippon, seconded by Ms. O'Brien it was

**VOTED:**

**(87-2003)** To award Bid 2003-43 on two (2) Cargo Vans for the Fire Department to O'Connor Motor GMC, Augusta, Maine, low bidder at their bid price of \$43,850 for two (2) vehicles.

**VOTE: 3-0**

On recommendation of the Purchasing Agent and on motion of Mr. Philippon, seconded by Ms. O'Brien it was

**VOTED:**

**(88-2003)** To award Bid 2003-37 on a Truck Chassis & Cab with plow & dump body for the Public Works Department to O'Connor Motor GMC, Augusta, Maine, low bidder meeting specifications at their bid price of \$80,452.

**VOTE: 3-0**

The Committee considered award of Bid 2003-39 on construction of the Gateway Park at the corner of Main and Lincoln Street. The only bidder on the project, T-Buck Construction of Auburn, Maine, submitted a base bid price of \$446,000. This amount exceeded Engineer estimates by approximately \$200,000. In view of the fact that the City wishes to complete a majority of this project during this construction season, it was recommended that the bid be rejected and that the project be completed by the Public Works Department within the budget estimate of \$245,000.

On recommendation of the Purchasing Agent and on motion of Ms. O'Brien, seconded by Mr. Philippon it was

**VOTED:**

**(89-2003)** To reject Bid 2003-39 on construction of the Gateway Park and that the Public Works Department perform the project and that they sub-contract certain specialties which cannot be performed by in house City staff.

**VOTE: 3-0**

## FINANCE COMMITTEE MINUTES

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At this time, the Committee reviewed proposals received for the season's requirements of #2 Fuel Oil, which is currently bid with the City of Auburn and a number of other agencies. Irving Oil Company and M W Sewall did not meet specifications because their prices were only in effect for the date of the bid or they would not service all of the communities within the joint bid proposal. C N Brown Company submitted a bid of \$ .9059 per gallon for both Full Tank Wagon and Less Than Full Tank Wagon deliveries for a 1.3 million contract. Prices on contracts of 1 million or 800,000 gallons increase to \$ .9160 and \$ .9248 per gallon respectively. Union Oil Company submitted prices of \$ .9011 on Full Tank Wagon deliveries and \$ .9501 on Less Than Full Tank Wagon deliveries for each of the quantity categories that prices were requested on. It was recommended that the bid awarded to C N Brown subject to their ability to hold the firm prices at \$ .9059 per gallon. If prices or quantities from C N Brown would change, the contract would than be awarded to Union Oil Company based on the proposal they submitted.

On recommendation of the Purchasing Agent and on motion of Ms. O'Brien , seconded by Mr. Philippon it was

### **VOTED:**

**(90-2003)** To award Bid LA 2003-4 on the season's requirements of #2 Fuel Oil to C N Brown subject to their ability to hold firm prices at \$ .9059 per gallon and if prices or quantities change to award bid to Union Oil.

**VOTE: 3-0**

The Committee considered Change Order #9 on the Park Street Parking Garage in the amount \$7,446. The Change Order would provide for the following:

1. Delete painting of the connection bolts (-\$10,000)
  2. Provide separate electrical service for the bus station (\$11,650)
  3. Furnish and install support strut to mount the interior light fixtures in the bus station (\$2,823)
  4. Change conduit route and furnish and install additional 2" conduit from Parking Garage to Ash Street Entrance (\$2,973)
- TOTAL ..... \$7,446**

On recommendation of the Purchasing Agent and on motion of Mr. Philippon , seconded by Ms. O'Brien it was

### **VOTED:**

**(90-2003)** To authorize Change Order #9 on the Park Street Parking Garage with Granger Northern Inc., in the amount \$7,446.

**VOTE: 3-0**

## **FINANCE COMMITTEE MINUTES**

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At this time, it was requested that two (2) Committee members be appointed to a Selection Review Committee for Environmental Analysis of Brownsfield sites. Chairman Stone volunteered to serve on the committee and Jason Allen was appointed to serve as well.

### **VOTED:**

To adjourn at 5:31 p.m.

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Richard T. Metivier  
Clerk  
Finance Committee